

Breakdown of courses and levels (90 hours) to meet Public Works Institute Requirements

- **Level One – Certification – CEU's 20 – 3 years' experience**
 - **Level One Public Works Institute– 29 hours (6 CEU's)**
 - Leadership Skills
 - Supervisory Techniques & Skills
 - Public Works Operations
 - Asset Management & Safety

- **Level Two – Certification – CEU's 22 – 3 years' experience**
 - **Level Two Public Works Institute – 29 hours (6 CEU's)**
 - Government Fundamentals
 - Communication Skills
 - Written Communication skills
 - Community Service/Customer Orientation Skills
 - Employment Documentation & Legislation

- **Level Three – Certification – CEU's 24 – 3 years' experience**
 - **Level Three - 32 hours (7 CEU's)**
 - Management Skills
 - Contract Law
 - Resource Management Skills
 - Creating the Future
 - Municipal Finance

- **Electives recommend minimum 1 Technical and 1 Management per level (One hour of instruction = 0.1 CEU's)**
 - **Annual Technical Conference – 10 CEU's**
 - **Any EOCP Water/Wastewater Level Certificate – 13 CEU's**
 - **Incident Command System Certification- 13 CEU's per level**
 - **BC Safety Supervisor Course (BCMSA)- Completion of Supervisor Safety Certificate 17 CEU's**
 - **Communication Course**
 - **PWABC Courses: (One hour of instruction = 0.2 CEU's)**
 - Coach Approach to Leadership
 - OHS Course
 - Construction Management
 - Construction Inspection
 - Introduction to Emergency Management
 - **Other recommended courses:**
 - Customer Service Training
 - Emergency Operations Center

- Municipal Law
- Project Management
- First aid
- Leadership in safety
- **Certificate, Diplomas or Degrees (Maximum of 54 CEU's awarded)**
 - 1 CEU Per Course Credit**
 - Construction Management
 - Certified Engineering Technologist
 - Emergency Management
 - Fleet Management
 - Local Government Certificate
 - Municipal Planning
 - Solid Waste
 - Storm Water, Water & Wastewater
 - Agriculture
 - Parks & Recreation
 - Other Association Courses